

12th Annual Delridge Day Festival!

Saturday, August 12, 2017

Dear Delridge Day Vendor,

VieWS, along with the City of Seattle's Department of Parks and Recreation, invites you to participate in the 12th Annual Delridge Day Festival.

Festival Features:

- Over 80 vendor booths
- Anticipated Attendance: 2,500 neighbors or more
- Stage with live music and entertainment
- Family style picnic games, bouncy house, face painting, and more!
- Skate programming at the Delridge Skatepark
- Fabulous Food Trucks

Delridge Day is a time for area businesses, organizations, and neighbors to come together and celebrate the Delridge District Neighborhoods. With over 10,000 people who live or work within the Delridge Neighborhood, Delridge Day promises to be a great outreach event.

Enclosed is the Delridge Day vendor application and Seattle Parks & Recreation Release Form. Please note:

- Vendor spots will be assigned in the order that applications are received.
- Early sign-ups help us plan the event accordingly and provide the best service to participating vendors.

Festival sponsorships are also an option. Sponsorships include marketing and promotional benefits and are a fantastic way to support Delridge Day and the Delridge neighborhoods. Contact **Larry Winkler** for sponsorship information at **7750 – 30th Avenue SW; Seattle, WA 98126**

Vendor and Sponsorship support helps make this event a success by funding prizes, supporting marketing efforts, and securing equipment rentals.

We value your support and participation. Come have fun with us!

Sincerely,

Larry Winkler, President



Vendor Packet

Event Details:
Saturday, August 12, 2017

11:00 am – 3:00 pm

Delridge Community Center
and Park

Vendor Application Due:
July 18

Register by Mail:
Complete attached
application

Contact Information:
Larry Winkler
President
206-462-1298 or
206-794-3410 (cell)

Email:
lwlwinkler@aol.com

More Information:
www.wsgathering.org
facebook.com/delridgeday

Thank you for
participating in the
12th Annual Delridge
Day Festival!

Delridge Day 2017: Vendor Application

Saturday, August 12, 2017

Event Time: 11 am – 3 pm (Set-up begins at 9 am. Vendor booths must be cleaned and vacated by 5 pm.)

Location: Delridge Community Center and Park, 4501 Delridge Way SW, Seattle, WA 98106

Provided: Each vendor booth will receive a 3'x6' table and 2 chairs

Required: A 10x10 tent is required and must be supplied by participating vendors. A limited quantity of 10x10 tent rentals are available for a rental fee of \$35.00. Contact Larry (see below) to confirm availability.

Vendor Application Due: July 18

Mail registration: Submit completed application, applicable fees, and Seattle Parks Disclaimer form (attached)

Name _____ **of** _____ **Organization/Business:** _____

Contact _____ **Person:** _____

Address: _____

Phone: _____ **Email** _____ **address:** _____

City _____ **of** _____ **Seattle** _____ **Business** _____ **License** _____ **#:** _____

Note: This is also called the Seattle Customer Number. It is six-digits in length (State UBI # is not acceptable).

501(c)(3) organizations are exempt. A temporary trade show license may be requested for \$5.00.

Vendor Fees

_____	For Profit Business/Organization	\$75.00
_____	Non Profit Business/Organization & Government Agencies	\$25.00
_____	Tent Rental Fee (if applicable) Note: Limited tent rentals available	\$35.00
_____	NO City of Seattle Business License (Temp. Trade Show License	\$5.00
Fee)		
_____	Late Application Fee (after July 18 th)	\$25.00
Total Vendor Fees		\$ _____

Sales on Parks Property: All items sold must be reported for a 10% Sale of Merchandise Fee of gross revenues, payable to the City of Seattle. Any sales on City of Seattle property is responsible for this fee. Fee must be paid before leaving the park. Checks payable to the City of Seattle is preferred.

Checks Payable to: Southwest Youth & Family Services (write "Delridge Day" in Memo field)

Send Application, Fees, and Seattle Parks & Recreation Release form to:

Larry Winkler, President
7750 – 30th Avenue SW
Seattle, WA 98126

Questions to Larry Winkler: lwlwinkler@aol.com or 206-462-1298/206-794-3410 (cell)

Vendor Contract & Hold Harmless Agreement

THIS APPLICATION AND VENDOR AGREEMENT conveys the requirements for all vendors who will work at the **Delridge Day** event at Delridge Park on August 12, 2017. In return for use of space, you hereby agree to abide by all rules and regulations stipulated below.

- Booth Space & Fees. The Delridge Day organizers will charge fees as indicated on the vendor form. Fees are used to cover the expenses of the event. There are no refunds unless your application is denied during our review process or space is unavailable. Space locations assignments are non-negotiable. Final space locations will be assigned and sent to vendors on or before July 25, 2017.
- A 10'x10' tent is required. Vendors may provide their own tent or rent one from North Delridge Neighborhood Council, as indicated on the vendor form.
- No alcoholic beverages, smoking, or loud music are allowed at the event.
- VIEWS reserves the right to remove any products or materials it does not consider suitable for a general audience of adults and children.
- **SET UP and TAKE DOWN TIMES:** Saturday, August 12, 2017 only; set-up beginning at 9 am. All vendors must be set up by 11 am. You can drive ONE VEHICLE to the unloading areas (Community Center round-a-bout or 26th Avenue) to unload your materials. Vehicles must be removed from the unload area immediately after unloading. No vehicles will be allowed to load or unload after 10:30 am. Each party shall clean its area at the end of the event. Final clean up and breakdown shall be completed by 5 pm. No vehicle is allowed on the Park's grass or gravel paths at any time.
- Bring all equipment needed for your activity or event; including handcarts for loading and unloading.
- **Laws and Rules:** The vendor shall comply with all state laws, City ordinances, regulations of the Superintendent of Seattle Parks and Recreation (Parks) applicable to activities in City parks, and any lawful order of a Departmental representative made to prevent injury or damage.
- The vendor assumes responsibility for all activities it conducts during the event, including but not limited to, supervision and control to prevent injury or damage; maintenance of the premises during the use; picking up bottles, debris and refuse; and providing security to maintain order.

I/We the undersigned acknowledges I/we have read, understand, and agree to be bound by the terms of this agreement and for myself, my heirs, administrators and assigns, waive and release any and all right and claim for damaged I/we have against the Delridge Day organizers, City of Seattle or any organization or individual connected with this event, their representatives, successors and assigns for any and all damages, losses, thefts or injuries which I/we suffer while taking part in any activities linked to this event or suffered as a consequence of or arising or resulting, directly or indirectly, from any act or omission of the User on or about the premises. In the event that any lawsuit based upon any such claim, action, loss, damage or cost is brought against the Delridge Day organizers, City, the User, after being notified that such lawsuit has been started, shall defend such lawsuit at no expense

to the City; and if, in such lawsuit, a final judgment is rendered against the City, or against the City and the User, jointly, the User shall promptly satisfy such judgment. The User's liability under the indemnification agreement shall not be reduced by any City negligence; provided, that nothing shall require the User to indemnify the City against the sole negligence of any City officer, employee or agent acting within the scope of person's employment.

Signature: _____

Date:

Vendor Contract, along with Vendor Application and Applicable Fees, due by July 18.